**RDA phase 3: Changes to make when a record is otherwise updated**

Gary L. Strawn

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**Introduction**

This document describes changes that may be made to an authority record at the time any other change is being made to the record. None of these changes involves a change to the authority record's 1XX field. Where appropriate, reference is made to a separate document describing the change in more detail.

The order in which these changes are described here is not significant.

**Reorganization of the 36X and 37X fields**

If the program has added any fields in the 36X-37X block, redistribute the subfields in this field, creating a separate group for each distinct combination of subfield $2 code plus additional subfields (such as subfields $u, $v, $s and $t).[[1]](#footnote-1)

**Indirect subdivision form**

If the authority record is for a simple geographic name (the record has a 151 field containing only subfield $a), and if the record does not already contain a 781 field, attempt to generate a 781 field.

**Generate 382, 383 and/or 384 fields for "music" items**

*The creation by program of the 382 field from authority 1XX subfield $m (except for standard combinations of instruments, as described in another document) has been turned off.*

*The creation by program of the 383 field from authority 1XX subfield $m has been turned off, because of the difficulty in differentiating opus numbers from thematic index numbers.*

The program creates the 384 field from authority 1XX subfield $r if the subfield contains nothing more than the designation of a key or mode.

**Generate 370 from 11X subfield $c**

If the program can manipulate the text given in subfield $c of a conference heading into a form that can be confirmed by a search of LC/NAF, the program uses the place name in subfield $e of a 370 field.

**Analyze 370 field usage**

Adjust the contents of the 370 field to match current policy, if possible. This work is described in a separate document.

**Generate 046 field from 110 or 111 $d; or from 130 $f; or from 100 $d; or from the 670 fields**

The program generates an 046 field from date information present elsewhere in the authority record. The use of information in 670 fields to construct the 046 field is described in a separate document.

**Generate a 368 field**

The program automatically generates a 368 field for saints. The program also generates a 368 field from information contained in a spreadsheet of configuration information.

**Generate a 376 field**

The program generates a 376 field from information in the 1XX field for a family name.

**Generate a 377 field**

The program generates a 377 field from subfield $l of the authority 1XX field.

**Generate a 378 field**

The program generates a 378 field from subfield $q of the authority 100 field.

**Generate a 380 field**

The program generates a 380 field if it can find a type-of-work designation in the last subfield of the authority 1XX field.

**Generate a 381 field**

The program generates 381 subfield $a if authority 1XX subfield $o is "arranged", and from most occurrences of subfield $s in the authority 1XX field.

**Generate a 510 field for hierarchical superior**

The program generates a 510 field for the hierarchical superior of the 110 field, if the name of the superior body can be identified from information present elsewhere in the authority record *and* verified as valid in the LC/NACO Authority File.

**Re-code a 678 field as 670**

The program re-configures certain instances of the 678 field into 670 fields as described in a separate document.

**Reference evaluation byte**

If the authority record contains any 4XX or 5XX fields, and if the reference evaluation byte (008/29) contains some value other than "a" or "b", use code "a" in the reference evaluation byte.

1. Subfields $a and $b of the 370 field are not repeatable within a single field, so separate instances of the 370 field may be needed even though they have the same distinguishing subfields. [↑](#footnote-ref-1)